



February 19, 2014

Dear Vendor,

Greetings of peace to you!

The Franciscan Federation will hold its Annual Federation Conference July 18-21, 2014 at the Westport Sheraton Chalet, 900 West Port Plaza, St. Louis, MO 63146. The theme this year is *Cultivating Kindom Power*. Our presenters are Michael Crosby, OFM Cap and Margie Will, OSF.

Last year, over 275 Franciscan women and men gathered for the Annual Federation Conference. This gathering brought together many congregational leaders, members and lay associates who share in their work, mission and ideals. We invite you to reserve exhibit space at this 2014 conference. A social will be held the evening of Friday, July 18th giving you an opportunity to meet the conference participants and other vendors.

Set-up time for exhibits will be 11:00 a.m. Friday, July 18th. Exhibits will open on Friday, July 18th during the conference registration which begins at 1:00 PM and will close at 6:00 PM for the Opening Ritual and will remain closed during the evening social. Exhibits will be open during the conference schedule on Saturday and Sunday and will close at 5:00 PM on Sunday, July 20th. The exhibit fee is \$150.00 per table. Tables are 6 feet in length. An additional fee will be due for those who wish to have electricity provided.

For advertisement, exhibit information will be sent to registered participants prior to the conference and will also be posted with web links in the Annual Conference section of our Federation website, www.franfed.org.

Attached with this email are the forms for *Exhibit Registration* and *Segment Registration* (for those who wish to attend the presentations and/or the banquet). I ask that you complete and return these to the Federation by Monday, June 13th. The conference schedule and other follow-up information will be sent to you at a later date.

I look forward to hearing from you.

Sincerely,

Dianne Kaimann OSF
Interim Executive Director
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Attachments: - Exhibitor Response Form
- Segment Registration Form